



Meeting:	
<b>Meeting title:</b>	Ulmarra Public School P&C General Meeting
<b>Date/Time:</b>	5:30pm Tuesday 10 <sup>th</sup> August (Postponed from 3 <sup>rd</sup> August)
<b>Location:</b>	Ulmarra Public School – 2476 Big River Way, Ulmarra NSW 2462
<b>Attendees:</b>	Kyle Summers, Melissa Summers, Sarah McGrath, Kate Jones, Bianca Rhodes, Kobie Harris, Shelley Crapp, Katie Sullivan
<b>Apologies:</b>	Bridgett Woods, Amy Farrell, Courtney Scown
<b>Formal Positions: (As of previous meeting)</b>	President – Kyle Summers Vice President – Ken Cowan Treasurer – Bridgett Woods Secretary – Kate Jones and Sarah McGrath Canteen Committee – Melissa Summers, Kate Jones, Bridgett Woods, Sarah McGrath Minister For Grants – Katie Sullivan

Agenda/Minutes:			
Item	Item Details	Moved (M) Seconded (S)	Resolution/Notes/ Actions
1.0	Previous Minutes: Presented by Kyle. Moved to approve the previous meeting minutes. Date of last meeting: 08.06.21	(M) Melissa Summers  (S) Sarah McGrath	Minutes passed and signed by President and Secretary.
1.1	Business arriving from previous minutes: <ul style="list-style-type: none"> <li>• Banking – we are still organising Commbiz. Kyle and Kate back to the bank to chase up once again.</li> <li>• Direct Deposit has been utilised by some families to pay for uniforms and has worked well. We will share banking details with families and now offer this as a permanent payment option for uniforms and possibly for fundraising in the future.</li> <li>• Square Reader up and running and ready for use at next fundraising event.</li> <li>• Canteen Freezer is working well and has reduced dripping.</li> <li>• Dripping tap in canteen has been fixed.</li> </ul>	(M) Kobie Harris  (S) Melissa Summers	Items to discuss: <ul style="list-style-type: none"> <li>• Check in on banking status.</li> <li>• Create Direct Deposit details form to share with school families.</li> <li>• Discuss how tablet worked with square reader and if a new tablet/data will be required to purchase.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Uniforms – Kyle has spoken with Jacob from our current uniform provider. He can provide us with our current uniform, produced in Australia, we can buy in units of 20, with a turnaround of 4-8 weeks. Price will be a little more than our previous offshore items (around \$10 more per item) but still cheaper than local uniform shops could offer. Committee agreed to go ahead with this option and to sell at cost price.</li> <li>• A uniform position was proposed to have identified overseer/s to manage stock and orders. Committee was agreeable</li> <li>• <b>Uniform Rep/s Position opened</b> Sarah McGrath and Kobie Harris offered to take the position together.</li> </ul>		<ul style="list-style-type: none"> <li>• A new shipment to be organised and ordered.</li> <li>• <b>Uniform Reps – Sarah McGrath and Kobie Harris</b></li> </ul>
2.0	<p>P&amp;C President's Report:</p> <ul style="list-style-type: none"> <li>• President's report presented by Kyle Summers. Please see attached document.</li> </ul>	<p>(M) Melissa Summers  (S) Katie Sullivan</p>	<ul style="list-style-type: none"> <li>• Old small freezer in canteen to be advertised for sale</li> </ul>
3.0	<p>Treasurer's Report:</p> <ul style="list-style-type: none"> <li>• Report presented by Acting Treasuring Melissa Summers (standing in for Treasurer Bridgett Woods). Please see attached document.</li> <li>• June 2021 Expenses <b><u>\$20396.53</u></b></li> <li>• June 2021 Income <b><u>\$3408.80</u></b></li> <li>• June 2021 Closing Balance <b><u>\$10034.46</u></b></li> <li>• July 2021 Expenses</li> <li>• July 2021 Income TBC</li> <li>• July 2021 Expenses</li> </ul>	<p>(M) Sarah McGrath  (S) Kyle Summers</p>	



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4.0	<p>Ulmarra Public School Principal Report:</p> <ul style="list-style-type: none"> <li>Principal's report presented by Mrs Rhodes. Please see attached documents.</li> <li>A motion to support the ongoing use of our school building for a mobile preschool operated by Coldstream Community Preschool every Thursday – Supported by the P&amp;C</li> </ul>	<p>(M)Kate Jones  (S)Sarah McGrath</p>	<ul style="list-style-type: none"> <li>Coles/Kmart gift cards to be purchased by the P&amp;C and with Staff Donations to gift to the Stait Family in sympathy for their recent loss.</li> </ul>
5.0	<p>Fundraising:</p> <ul style="list-style-type: none"> <li>Upcoming Bunnings BBQ – Saturday 14<sup>th</sup> August. Shelley and Danielle organising this event.</li> <li>September Election has been postponed to December.</li> <li>Father's Day Afternoon in doubt due to covid restrictions. Items have been purchased by the P&amp;C for the Father's Day Stall. If we are not allowed to run a stall at the time we will sell through the canteen.</li> <li>Arts Festival postponed due to Covid restrictions. New Date 22<sup>nd</sup> October. Lots of donations have been made and children's artworks are well underway.</li> </ul>	<p>(M) Kyle Summers  (S) Katie Sullivan</p>	<ul style="list-style-type: none"> <li>Father's Day afternoon options</li> <li>Arts Festival organisation</li> </ul>
6.0	<p>Canteen Update:</p> <ul style="list-style-type: none"> <li>Canteen running well, new volunteers again this term. We have received positive feedback regarding both menu and running of canteen.</li> </ul>	<p>(M)Melissa Summers  (S) Kate Jones</p>	
7.0	<p>Grants Update:</p> <ul style="list-style-type: none"> <li>We have applied for one small grant to help with gardening and recycling. It will be announced in September.</li> <li>Another larger grant is coming up in November and the Committee discussed a 'wish list' to consider when applying for future grants.</li> </ul> <p>'Wish list' included: Multipurpose Court Water tanks Garden beds</p>	<p>(M) Katie Sullivan  (S)Kate Jones</p>	<ul style="list-style-type: none"> <li>Katie.S will investigate quotes etc for upcoming grants.</li> </ul>



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	<p>Totem Poles/art structures/indigenous structures</p> <p>Gazebo/signs</p>		
8.0	<p>General Business:</p> <ul style="list-style-type: none"> <li>School signs (Bali flags, banners etc). Some of the ones we have are broken and we would like a decent one and possible banner/table sign to have at fundraising events and flags for school events.</li> </ul>	<p>(M) Sarah McGrath</p> <p>(S) Melissa Summers</p>	<ul style="list-style-type: none"> <li>Shelley will contact Clarence Valley Signs and see what options they can offer and enquire about prices.</li> </ul>
9.0	<p>Meeting closed:</p> <p>Next Meeting:</p>		<p>At 7:00pm</p> <p>On Tuesday 31.08.21</p> <p>Week 8, Term 3</p>

<b>P&amp;C Secretary:</b>	Katie Jones	
<b>Date:</b>	17.08.21	
<b>Forwarded to:</b>	<p>Email:</p> <p>Karen (<a href="mailto:ulmarra-p.school@det.nsw.edu.au">ulmarra-p.school@det.nsw.edu.au</a>)</p> <p>Bianca (<a href="mailto:bianca.rhodes1@det.nsw.edu.au">bianca.rhodes1@det.nsw.edu.au</a>)</p> <p>Kyle (<a href="mailto:kylescoffeevan@gmail.com">kylescoffeevan@gmail.com</a>)</p> <p>Ken (<a href="mailto:ken.cowan@hotmail.com">ken.cowan@hotmail.com</a>)</p> <p>Bridgett (<a href="mailto:b_rennes@hotmail.com">b_rennes@hotmail.com</a>)</p> <p>Committee Members</p>	<p>DATE:</p> <p>17.08.21</p>
<b>Signed by President and Secretary once passed at next General Meeting:</b>		Date:

<b>Additional Notes:</b>
<p>New position created – Uniform Reps</p> <p>P&amp;C Members elected as Uniform Reps – Sarah McGrath and Kobie Harris</p>
<p align="right"><b>P&amp;C Committee of Ulmarra Public School</b> 2476 Big River Way, Ulmarra NSW 2462</p>



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