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| **Meeting:** |  |
| **Meeting Title:** | Ulmarra Public School P&C Meeting |
| **Date/Time:** | **20/06/2017** at **9.32am** |
| **Location:** | Ulmarra Public School Library |
| **Attendees:** | Vanessa Cavanagh, Ken Cowan, Kylie Jagoe, Roz Kennedy, Bev Small, Katie Sullivan, Stephanie Tarrant and Tania Watts. |
| **Apologies:** | Kobie Harris |

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| **Agenda/Minutes:** | | |  |
| Item | Item Details | Moved (M) Seconded (S) | Resolution/Notes/Actions |
| 1.0 | Moved to approve the previous meeting’s Minutes from 16/05/2017. | (M) Tania Watts  (S) Bev Small |  |
| 1.1 | Business Arising from previous minutes:   * Girls Skorts – V. Cavanagh contacted Maclean Uniform Shop and asked them not to sell “t-shirt” type skorts anymore as they are not endorsed by the P&C. The skorts were actually Iluka Schools uniform. * Jumpers - red jumpers, without a logo, can be purchased at Maclean Uniform Shop. * African Drumming – Adam Wills will commence teaching next term, each Tuesday, with 2/3 class only. * Marquee – the marquee was actually cheaper than quoted ($1221) and was used on the Sports Day. * Fundraising with local coffee van owner - T. Watts reported that sales are going well and there are steady sales of the baking and the lollies. The cash is banked at the end of each month. |  |  |
| 2.0 | P&C Presidents Report:  Report tabled and read out by K. Cowan.  The next barbeque at Bunnings is scheduled for 16 July with help requested from parents of Years 4-6; a Cake Stall will be held on the same day as the BBQ at Bunnings on a separate table with a separate float. | (M) Ken Cowan  (S) Kylie Jagoe | Reminder note to go out to parents of Years 4-6 re Roster for Bunnings BBQ; all of school to be advised about Cake Stall and request for donations of home baking, |
| 3.0 | Treasurer’s Report:   * The expenses and income reports from May were tabled. May had expenses of $1221 for the marquee and income was received from the Mothers Day Stall ($469), a P&C Membership and the Uniform Shop.   The Mothers Day Stall and Book Fair both worked very well being on the same day as the picnic morning tea.   * The cost of Footsteps is in the June banking. * Ulmarra Show and Camp Draft Society donated $150; the cheque has been banked in June. | (M) Tania Watts  (S) Katie Sullivan | May 2017  Expenses: $1221.00  Income: $493.00  Balance: $6048.82 |
| 4.0 | Ulmarra Public School Principal Report:  Report given to all present and read out by Vanessa Cavanagh; dated 16 May 2017.   * $546 worth of books from Book Fair * P&C paid for all students to attend Footsteps. Disco to be held 21 June. * Swimming to be held Week 9 in Term 3 at South Grafton; the buses will be paid for by the Council. * PBL SET evaluation 20 June; 3 year process of instilling.   Cards for canteen helpers to give out to children who greet/help without prompting.   * Quality books for classrooms have been requested for the term from staff; cost of $699 and will benefit all children.   (M) Bev Small and all in favour.   * Re-imaging and logo for School – Kylie Wilkinson visited and walked through the School; no logos except for the triangle one out the front.   V. Cavanagh contacted P&C NSW and it is up to the members to have either the same logo as the School or to develop their own or use the P&C Associations. Decided to have one logo for the whole School; School name on the logo and use our red. Red and black writing will be used throughout the newsletter. Uniforms will not be changed yet, but as we get new uniforms logo change will occur; couple years for uniforms to change.  In this week’s newsletter V. Cavanagh will explain where we are heading. The P&C agreed and were happy for V. Cavanagh to move forward. | (M) Vanessa Cavanagh  (S) Katie Sullivan |  |
| 5.0 | Canteen Report was given by T. Watts:   * The expenses and income reports for May were tabled and presented. Expenses from our usual suppliers. The Clarence Valley Council came for an inspection of the Canteen, cost $109.70; we passed! The Council had no record of inspection report from last year. Income was from canteen takings and one week of sales at the coffee van. Lots of ingredients were donated. * V. Cavanagh will ask P&C Association by email if we can join accounts; i.e. Is it really necessary to have the two accounts? * Kylie Jagoe has been selling our fruit at Norco; mandarins and lemons (50 cents each); $39 in sales already. * Kate from NSW Health inspected our menu (19 June) and the essentials are fine; couple of small adjustments required. | (M) Tania Watts  (S) Bev Small | May 2017  Expenses: $665.82  Income: $798.30  Balance: $3297.59 |
| 6.0 | General Business:   * Bunnings has free tins of paint – Katie will follow up. * T. Watts and R. Kennedy submitted the 2016 Annual Information Statement for Ulmarra P&C Association with ACNC; report received and feedback that it was successfully submitted. * Fitness Group next term. * Family Fun Night next term, same time as Fathers Day Stall. The Stall will be opened in the morning and in the afternoon as well. Date changed to Friday, 1 September. * Selling of Raffle Tickets for end of year major fundraiser to commence; Ken will organise the dates. * Transition will commence in Term 3 with ten to thirteen children expected to attend; V. Cavanagh is in the process of employing Ashley Ware and Emma. * K/1’s replacement - Expression of Interest is out; filled from Week 8 in Term 3 and Term 4. * School in the running for new kitchen supplies with the Good Guys. |  |  |
| 7.0 | Meeting closed: 10:37am.  Next meeting: Tuesday, 8/08/2017 at 9.30am. |  |  |

***P***P&C Secretary: \_\_Roz Kennedy\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: 5/08/17