



Deeds Not Words



Information Booklet

WELCOME

ULMARRA
Public School
est. 1891

STUDENTS RESUME

ULMARRA PUBLIC SCHOOL

STATEMENT

ULMARRA PUBLIC SCHOOL - a student friendly school with high expectations, working in partnership with local communities.

MISSION STATEMENT

To create a welcoming, attractive and stimulating environment:

- Where there is an emphasis on personal development across all learning areas.
- Where there is open and effective communication links with parents and the community.
- Where pupils are responsible for their own behaviour by understanding their rights and responsibilities.
- Where pupils are treated as individuals and strive for excellence.
- Where resources are managed effectively.

KNOW YOUR SCHOOL

Ulmarra Public School

WELCOME

The staff of Ulmarra Public School, in conjunction with the P & C Association extends a sincere welcome to you all. We trust that your association with our school will be a happy, rewarding, educational and social experience.

Address: 12-14 Pacific Highway
ULMARRA NSW 2462
Telephone: 02 66 445 266
Fax: 02 66 445 373
Email: ulmarra-p.school@det.nsw.edu.au
Web Address: www.ulmarra-p.schools.nsw.edu.au
Principal: Mrs Sandra Armstrong

STAFF

Kinder/Year 1	- Mrs Julie Campbell
Year 1/2	-
Year 2/3/4	- Mr Jye Reardon
Year 4/5/6	- Mrs Sandra Armstrong
Administration Manager	- Mrs Karen McSwan
Principal's Release	- Mrs Jo-Ann Conyard
Technology	- Mr Don Nethercott
Library	- Mrs Cheryl Connor
RFF/Drama	- Mrs Shannon Spring
STLA	- Mrs Kym Stockton
School Learning Support Officers	- Mrs Rosemary Crawford
	- Ms Emma Cowan
	- Mr Victor Pashkevich
	- Mrs Wendy Squires
Administration Officer	- Mrs Belinda Connor
General Assistant	- Mr John Sullivan
Cleaning	- Ms Judy Lockhart

SCHOOL TIMES

9.15am – 3.15pm.

Lessons commence at 9.15am and conclude at 3.15pm.

Recess - 11.00am – 11.30am.

Lunch - 1.15pm – 2.00pm.

It is important that pupils are not in the school grounds before 8.45am unless arrangements have been made with the Principal.

PLAYGROUND SUPERVISION

A teacher is on duty in the playground for the 8.45am – 9.15am period and for recess and lunch time. Bus duty each afternoon is supervised.

Town pupils (walking or riding bicycles) will not leave the grounds until the supervising teacher releases them. If your child is not travelling home in the usual manner e.g. is being picked up by someone else, is not catching the bus home or is going home with someone else please send a note to school.

STUDENT TRANSPORT SCHEME

All students from Kindergarten, Year 1 and Year 2 are eligible for free bus travel irrespective of the distance from home to school. Year 3 – 6 students who are living more than 1.6km by road from the school are eligible for free bus travel. Parents who drive their children to the nearest bus stop may also be eligible for Private Vehicle Conveyance. Private Vehicle Conveyance subsidy is available for eligible school students where there is no public transport for all or part of the journey. Forms need to be returned directly to school and not posted to the Department of Transport as requested on the form. Please see the office for more information and application forms.

In response to our request the Roads and Traffic Authority has appointed **Crossing Supervisors**, Ms Patricia Lawrence, Mrs Catherine Harris and Ms Karen Pardoe between the hours of 8.15 and 9.30am and again between 2.45 and 3.45pm. This method of supervision has been organised to safeguard your children.

Your co-operation in the following would be of assistance:

- Notify the class teacher in writing if your child/children will not be using the usual transport facilities.
- If you are calling for your child ensure the duty teacher has been informed.
- Insist that your child uses the pedestrian crossing at all times.
- Children are to use the front gate not the South double gate or the North double gate, which are both used by cars entering and leaving the school premises.
- Parents picking children up at 3.15pm are requested to do so from the school assembly area. No child is to walk to the school car park until collected by a parent / carer from the COLA.
- Parents are asked not to park in the southern car park on Tuesday due to extra vehicle movement on this day.

DEPARTMENTAL ENROLMENT PROCEDURES

Children who attain the age of 5 years prior to the 1 August in that year may be enrolled at the beginning of the school year. This policy allows for the enrolment of children from the age of 4 years 6 months.

Changes to the NSW Public Health Act means that from 1994 children starting school in Kindergarten must present a birth certificate, an Immunisation Certificate and proof of address e.g. Council rates notice at the time of school enrolment.

The River to Sea Transition to School Program

Transition is a program for children who will be attending kindergarten the following year.

The River to Sea Transition to School Program, Ulmarra Campus, began its operation at the beginning of 2010 and has run every Tuesday since. Why “River to Sea”? Ulmarra and Wooli Public Schools, members of the Clarence Valley Community of Small Schools, offer Transition to School Programs. The name “River to Sea” reflects both the link between home and kindergarten and the location of our two schools. The “River to Sea Transition Program” is a National Partnerships initiative. The program’s aim is to give each child a smooth transition to school, identifying areas to work on as well as areas of strength to develop. River to Sea transition is *not* an alternative to preschool and children should continue to attend preschool each week. Transition is complimentary to the preschool program and along with preschool, supports and prepares children for “big school”.

Fees for River to Sea Transition to School are \$20 per child per term. These fees go toward the cost of the end of year day excursion and Graduation Ceremony.

LUNCHES

Lunches can be ordered from the Ampol Service Station on Monday and Wednesday. School Canteen is open on Tuesday and Thursday for recess and lunch.

A permission note is required for those children wishing to leave the school grounds to go home for lunch or for any reason. If your child will be leaving the grounds regularly one note to cover a period of time is sufficient.

LATE ARRIVAL / EARLY DEPARTURE

If your child is late arriving to school or needs to leave school early please sign them in or out through the school office.

CURRICULUM

The curriculum consists of all the learning experiences, which take place under the auspices of the school.

There are six key learning areas in the primary curriculum:

- 1 **English:** Reading
 Writing
 Talking and Listening

- 2 **Mathematics:** Number
 Space and Geometry
 Measurement and Data
 Patterns and Algebra
 Working Mathematically

- 3 **Science & Technology:** Science and
 Information and Communication Technologies (ICT)

- 4 **Human Society and Its Environment (HSIE)**

- 5 **Creative and Practical Arts (CAPA):** Music
 Visual Arts
 Dance
 Drama

- 6 **Personal Development Health and Physical Education (PD/H/PE)**

Ulmarra Public School places a strong emphasis on the teaching of 'basics' in education. School programs are designed to cater for all children and to improve learning outcomes for all students. In addition, the school aims to provide opportunities for children to develop the knowledge, skills and understanding necessary for them to become involved in the broader community. Our goal is to prepare them for responsible citizenship, further learning and productive working lives.

We also invite parents to visit the school and be involved in the educational programs of the school. The educational development of children is very much a partnership between the school and the parents/carers and you can do much to assist the school and the teachers and contribute to your child's growth. Parents are encouraged to attend the fortnightly assembly held at the school every second Wednesday at 9.15am.

Parents can assist in a variety of areas: home reading program, computer instruction/supervision, sports carnivals, covering library books, art lessons, maths groups, gardening, canteen and P & C Meetings.

Any help you can give in any way is much appreciated.

FACILITIES

CANTEEN

The P & C Association operates a Canteen on Tuesday and Thursday of each week unless otherwise advised and an excellent menu is provided. Parents operate this on a voluntary basis. The offer of assistance by any new family is very much appreciated.

CLASSROOMS AND LIBRARY

Ulmarra Public School classrooms are fully carpeted, air conditioned and well resourced with a wide range of excellent educational materials for children of all ages and abilities. A newly constructed and well-stocked Library provides ample opportunity for quiet reading and research work to be pursued. The library also has video conferencing facilities and an interactive whiteboard as part of the Statewide Connected Classrooms Project.

TECHNOLOGY

The importance of the role of technology in education is well recognised throughout Australia. In order to be informed and active participants in our changing society, students now and in the future, will need to be self-directed learners, able to identify issues, pose questions, synthesize ideas and develop solutions to problems.

Ulmarra Public School is well resourced in the area of Information & Communication Technologies (ICT). We have a computer lab as well as computers in all classrooms, digital stills cameras, a digital video camera and a data projector. Interactive whiteboards are installed in all classrooms. Our school also has a Connected Classroom with video conferencing facilities.

Students at Ulmarra Public School participate in activities that assist in the development of their ability to:

- Use computer-based technologies to locate, access, evaluate, manipulate, create, store and retrieve information;
- Express ideas and communicate with others, using computer-based technologies;
- Discriminate in the choice and use of computer-based technologies for a given purpose;
- Develop the confidence to explore, adapt and shape technological understandings and skills in response to challenges now and in the future.

COVERED OUTDOOR LEARNING AREA (COLA) AND PLAYGROUND

The covered area for lunches, assemblies and related school activities is a great asset to the school complete with educational games marked on the concrete. Fixed playground equipment, tennis practice wall, cricket pitch, soccer and netball fields and a fitness track provide ample opportunity for developing fitness and sporting skills.

SCHOOL PRIORITIES

Getting the Foundation Right

- To effectively implement Department of School Education policies and curriculum
- To develop appropriate challenging programs that meet the needs of all students.

Excellence in Teaching and Learning

- To develop knowledge and understanding of curricula.
- To optimise learning outcomes for all students.

Partnerships in Public Education

- To develop positive community attitudes to the school.
- To encourage and maintain community participation and involvement in the school.

Safe, Challenging and Creative Schools

- Provide a challenging and friendly environment in which children and adults feel safe, secure and self-confident.
- Promote equity of educational outcomes and opportunity for all children.
- Ensure effective use of resources.

It is our belief that programmes that have been designed to meet expressed needs will significantly support these goals and benefit each individual student who attends Ulmarra Public School.

REPORTING ON STUDENT PROGRESS

Parents place a high priority on receiving information about their children's progress at school. Ulmarra Public School parents receive information on student progress through a written report from teachers at the end of each semester. These reports compare student progress to the standard expected by the syllabus. A detailed teacher comment adds further information by making specific reference to aspects of student performance as is relevant to the standards expected by the syllabus. A portfolio of student work samples is compiled and forms the basis for the mid-year parent teacher interviews. Parents are also informed about their children's achievements through reports from external tests such as the National Assessment Program Literacy and Numeracy (NAPLAN), University Competitions, class tests and through homework and informal discussions with their children and with teachers.

EXCURSION PROGRAMME

Excursions are an important part of the education process and provide a wide range of learning experiences for the children. They are planned with the educational interest and needs of the children in mind and provide an important supplement to the learning programs of the school. Each year Stage 3 children (Yr 5-6) will participate in 1 major excursion of 3 to 5 days as well as a number of 1 day excursions when relevant to the specific class programs. Stage 2 (Yr 3-4) will

participate in 1 major excursion of 3 days as well as a number of 1 day excursions. K-2 children will participate in a variety of 1 day excursions within the local area.

All excursions are organised with the aim of keeping cost to a minimum.

SPORT

We have a policy of providing sporting opportunities for all children regardless of their ability. All pupils have the opportunity to participate in inter-school sports with surrounding schools. The school runs its own Athletic Carnival at school and joins with other small schools for the Swimming Carnival at Grafton Pool.

In all sports children are encouraged to participate and to achieve at the highest possible level. The school is proud of the outstanding records of its teams and individual performances over recent years.

LIBRARY SERVICES

The Bookmobile continues to service our school and the community during the school terms. The van arrives every second Tuesday from 10.00am-11.00am at Ulmarra School. Community members are welcome to borrow from the mobile library van.

BOOK CLUB

The school offers the facility of Scholastic Book Club, which provides the children with the opportunity to purchase books for home reading at a reasonable cost. The school library benefits by receiving bonus books from Scholastic.

SCHOOL BANKING

The school offers a Commonwealth banking service on Tuesday of each week. Each student that banks receives a token. Tokens can be saved up to collect a range of prizes. Any enquiries can be directed to the school.

RELIGIOUS EDUCATION

Scripture classes are conducted at the school on Thursday from 12.45pm to 1.15pm. Children, unless we have been otherwise directed, will remain in class in their class groupings for these 30 minute lessons. Religious instruction will be given to them according to a curriculum that has the approval and blessing of the regions concerned. Our thanks are extended to the Scripture Teachers for their dedicated service.

LIBRARY

The sharing of library books with parents is important to a child developing a "love of reading" and we strongly urge all parents to actively encourage their child/children in their borrowing and to be involved in sharing (reading or talking about) books from our well resourced school library.

Mrs Campbell's class will only borrow books for reading within the classroom but students in Mrs Conyard's, Mr Reardon's and Mrs Armstrong's classes will be expected to borrow books for silent reading in the classroom and for home.

To be allowed to take a book home, students must have a library bag. This could be a strong plastic bag, a cloth 'library' bag or simply a pillowcase. This will ensure the books are protected in their journey to and from school. Friday is our library day.

CLOTHING

Parents are reminded that **names should be clearly marked on pupil's clothing** and other property including pencils etc. This allows lost property to be returned quickly to the rightful owners. At the

end of each term lost property will be laundered and added to the Clothing Pool. A clothing pool is available for parents to use. Donations of school uniforms are always appreciated.

PARENTS & CITIZENS ASSOCIATION

Our school is fortunate in having a very active and supportive P & C Association. Activities such as family days, fetes, sausage sizzles, trivia nights, bush dances, working bees, auctions, discos, morning teas etc are organised on a regular basis throughout the year. Money raised is used to buy resources for the school and to subsidise the cost of excursions.

The P & C Association meets at 7pm on weeks four and eight of each term in the school library. All parents are invited and welcome to attend.

LEARNING RESOURCE CONTRIBUTION

The Learning Resource contribution scheme is set at **\$40.00 per family per year**. The money collected by this contribution covers the use of students' writing books, purchase of library books, teaching resources, educational aids, computer hardware and software, sporting equipment, photocopiers etc that the school needs to support all educational programs.

The school thanks you for your support with this voluntary contribution.

SCHOOL ASSISTANCE SCHEME

An amount of money has been allocated by the Department of Education to assist families in purchasing textbooks, helping with uniform purchases, excursion or sporting activities for school. Any parent/carer wishing to access this money must fill in the relevant form at the office. All requests are treated confidentially.

SCHOOL UNIFORMS AND HATS

Skorts available for purchase at our school canteen. The uniform items listed below are available from Sea Eagle Fashion at 249 River St Maclean. The phone number is 66 453 778. The shop is open 9am – 5pm from Monday to Friday.

Shirt - \$22.50, Grey Shorts - \$19.95, Jacket - \$34.00, Tracksuit Pants - \$19.95,
Fleece Jumper - \$19.00, Fleece Pants - \$18.00

School hats can be purchased from the canteen and cost \$7.00 each. School hats are available in two styles - bucket hat or a cap. All new enrolments receive a free hat.

PARKING OF VEHICLES IN SCHOOL GROUNDS

Permission to park on school sites during school hours is granted as a privilege. The Department does not accept responsibility for damage to or loss of any vehicle parked within school grounds. The school has car parks situated on the northern and southern end of the school. Parents are requested not to park in the southern car park on Tuesdays due to the increased heavy vehicle movement.

SCHOOL PARLIAMENT

At Ulmarra Public School our leadership programs promote citizenship and an understanding of the democratic process. They assist all students to learn about, and exercise their rights and responsibilities as participants in a community that values social justice. Our School Parliament provides opportunities for students to make decisions that affect them in their school environment. All students have the opportunity to develop and demonstrate leadership skills. The School Parliament is an important strategy for promoting equity, responsibility and positive values and attitudes.

Through the School Parliament, students develop:-

1. active and reflective listening skills
2. critical and creative thinking
3. communication and negotiation skills
4. mediation and dispute resolution

5. problem solving and decision making
6. goal setting and action planning
7. an increased sense of pride and ownership in their school

STUDENT ORGANISATION

School Captains, House Captains and Student Parliament Cabinet Ministers are elected for the whole year.

SPORT HOUSES

Ulmarra School has been divided into three houses, **HOLLAND**, **SMALL** and **FIRTH**. Students are allocated to a house and generally will remain in that house during their stay at Ulmarra School. House Captains and Vice Captains are elected to lead and organise each house competition. Athletic and Swimming carnivals are held where the houses compete for shields, donated by members of the community. Mr. Reardon is our Sports Coordinator.

Our School colours are red and white. House colours:

SMALL	Green
HOLLAND	Red
FIRTH	Yellow

CLASSROOM REQUIREMENT

It is so important for all children to have their own belongings. This makes the day run smoothly with children not wandering around disturbing others looking for a pencil, eraser etc. All items need to be labelled.

Class Requirements 5/6:

Items required are 4 lead pencils, ruler, eraser, coloured pencils, textas (optional), scissors, pencil sharpener, tissues, glue stick, a painting shirt and a library bag for Friday borrowing.

Class Requirements 3/4: Items required are 4 lead pencils, ruler, eraser, coloured pencils, textas (optional), scissors, pencil sharpener, glue stick, one plastic A4 wallet, a painting shirt and a library bag for Friday borrowing.

Class Requirements 1/2: Items required are 4 lead pencils, ruler, eraser, coloured pencils, textas (optional), scissors, pencil sharpener, glue stick, two plastic A4 wallets, a painting shirt and a library bag for Friday borrowing.

Class Requirements K/1: Children will be supplied with lead pencils. Cups of coloured pencils are shared at each set of desks. Children may bring their own pencils in pencil cases. It is preferable that these pencil cases are not too large. All children need a paint shirt, clearly labelled. An old shirt or T-shirt is suitable as long as it covers your child's clothing.

SPECIAL PROGRAMS

PERCEPTUAL MOTOR SKILLS PROGRAM

PMP is a research-based program developed by a former Kindergarten teacher and a Principal. It provides children with a wide range of multi-sensory experiences in seeing, hearing, touching, making perceptual judgments and reacting. It is sequentially structured so that the child gains a progressively higher order of skills. PMP aims to introduce basic movement patterns prior to the teaching of Fundamental Motor Skills such as kicking, throwing, catching, dodging and hitting. It aims to prepare children for formal learning by providing training in **auditory, visual, motor, social, language** and **memory** skills and is of most benefit when it is introduced at the beginning of the Kindergarten year.

THE CINELITERACY PROJECT

Cineliteracy, the PSP “More Than Making Movies” DET project, began in 2003 at Ulmarra Public School. Filmmaking is part of the Stage 3 class program and encourages students to both “read and write the screen”. Cineliteracy promotes the development of reading, writing and creative and practical arts via the medium of film. In 2006, students in 5/6A produced the documentary, “Ulmarra ~ A Bend In The River”. Students researched the local history, wrote the documentary script, acted in, filmed and digitally edited the 8-minute documentary. Local community members assisted greatly in the production providing local history talks and walks. The film was screened at the Big River Public School Film Festival along with the 2005 Ulmarra Public School claymation, “The HoneyMoo is Over”. This film was entered into the ATOM Awards in 2006. The ATOM (Australian Teachers of Media) Awards recognises excellence in over thirty categories of film, television, animation and multimedia. The awards are open to students, production companies, independent filmmakers and educational bodies. They celebrate the very best of Australian and New Zealand media productions. “The HoneyMoo is Over” was one of four finalists in the Kindergarten to Year 8 film category. There were over 700 entries in 30 different categories. In 2007, “Ulmarra ~ A Bend In The River” was entered in the Waikikiri School Competition in the multi media section. The following year students produced an historical drama, “Fools Gold” which was filmed at the Squatters Rest at Tucabia. In 2008, students animated a local Aboriginal Dreamtime story, “The Giant Eel” which can be viewed on the “Cuddie Wikispace” and the Ulmarra Public School website – www.ulmarra-p.schools.nsw.edu.au. See the Home Page, “Special programs” tab/Cineliteracy. This animation was also a finalist in the ATOM Awards. In 2009, students produced the Claymation, “Blankville” which received “Best Animation” at the Big River Public Schools Film Festival. The 2010 film, “The Brain” was an adaptation of the “Dr. Freakenstein” script. Students performed in the stage play earlier in the year.

CLARENCE VALLEY COMMUNITY OF SMALL SCHOOLS

We enjoy our small school atmosphere. It is unique and often celebrated.

Ulmarra Public School is well resourced and our students have more play space, smaller class sizes, much greater access to computers and other information technologies, more opportunities to be a school leader and generally a safer and more community minded learning place than what can be offered in the large school setting.

There are times however, when we want to be a “big school” without the problems that go with it. It is from this desire that the Clarence Valley Community of Small Schools was formed.

Ulmarra Public School joins with Woolli Public School for cultural events, curriculum focus days and excursions to Sydney, Brisbane and the Great Aussie Bush Camp. At times, other local small schools join with us for sporting events, interschool academic challenges and our numbers reach over 600 students.

These special events also allow our students to form friendships with students from other schools making the transition to high school an easier process.

The Clarence Valley Community of Small Schools has been recognised as an exemplar model statewide and we are justly proud.

PRIORITY SCHOOLS PROGRAM

The Priority Schools Program (PSP), funds numeracy, literacy and home/school partnerships programs with the school.

Our major targets for 2010 / 2011 are Literacy, Numeracy and Interactive Technologies.

Our grant of \$16000 will be used to:

- purchase a wide range of reading and maths resources
- purchase state of the art information and communication technologies

- provide professional development for staff in the areas of literacy, numeracy and interactive technologies.

National Partnerships Program at Ulmarra Public School

Federal Government funding has allowed our school to offer two new programs:

- River to Sea Transition to School – see previous section for details
- Quicksmart Maths – this program is an evidence-based one that is highly supported, well resourced and built around a professional learning program for Principals, supervising teachers, teachers and teacher aides. QuickSmart emphasises both practice and strategy instruction, and is a sustained quality intervention for pairs of students who actively participate in 30-minute lessons three times a week for 30 weeks. QuickSmart narrows the achievement gap by facilitating growth of two-to-three years and sometimes more. This enables low-achieving students to proceed with their studies successfully, to maintain improvement and to learn to “Trust their heads” in the same ways that effective learners do.

ACTIVE AFTER SCHOOLS COMMUNITIES

The Active After Schools Communities (AASC) Program operates very successfully for two one-hour sessions per week. Specially trained community members run high quality games sessions using a variety of techniques and equipment. The program has increased student fitness and student resourcefulness in the area of games creation and organisation. The sessions operate both indoor and outdoor. As a direct result of the AASC program, students have adopted many of the games as play options during lunchtime. The Australian Sports Commission federally funds the AASC program. The AASC program has been an outstanding success with the Ulmarra team awarded the inaugural NSW Super Site Award in 2006.

SKIPPING TEAM

Ulmarra Public School has a strong focus on developing skipping skills in all students. We participate in ‘Jump Rope for Heart’ activities and raise money to support the National Heart Foundation. The Ulmarra Skipping Team performs at the Small Schools – Big Impact concert alternate years.

ENVIRONMENTAL PROGRAMS

Ulmarra Public School has long been recognised as a leader in environmental programs with its win in the State-wide Public Schools Energy Challenge in 2003. That year, Ulmarra students decided to help reduce greenhouse gas emissions following a class study of the environmental impact on the earth of global warming. The target was set to reduce electricity consumption at school by 25%. This was done by creating the Power Police. Senior students roster on as Power Police, switching off all electrical appliances, fans, lights and air conditioners not in use during recess, lunch and after school. They also run a competition, rewarding the most energy efficient classroom at the end of each term. This program has heightened awareness amongst students, staff and the community of the effects of wasting electricity and has created a school of environmentally responsible students and staff. In 2007 Ulmarra Public School became accredited as a Water Wise School. Since implementing the program the students have a greater awareness and understanding of the importance of water and how their actions affect water in the environment.

DISCIPLINE POLICY

CORE RULES

All students in NSW government schools are expected to:

- Attend school every day, unless they are legally excused, and be in class on time and prepared to learn.
- Maintain a neat appearance, including adhering to the requirements of the school's uniform or dress code policy.
- Behave safely, considerately and responsibly, including when travelling to and from school.
- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities.
- Treat one another with dignity and respect.
- Care for property belonging to themselves, the school and others.

Behaviour that infringes on the safety of others, such as harassment, bullying and illegal or anti-social behaviour of any kind, will not be tolerated.

PUPIL BEHAVIOUR

All people have **RIGHTS** which students and teachers must observe. All students and teachers have the **RESPONSIBILITY** to respect the rights of other students, teachers and people who work in our school.

A RIGHT is something, which belongs to you and cannot be taken away.

A RESPONSIBILITY is something you should do to ensure that the rights of others are respected.

BEHAVIOUR CODE

- 1 Take care of your personal property and take pride in your work.
- 2 Be helpful and honest.
- 3 Keep your hands and your feet to yourself.
- 4 Be a good sport and always play by the rules.
- 5 Treat all people – pupils, teachers, and visitors – with respect and courtesy.
 - speak politely
 - treat everyone fairly
 - be friendly and help others
 - no bullying, teasing or name-calling
 - work out problems without fights or arguments
 - help new or lonely classmates
 - learn self control and face up to the consequences.
- 6 Uphold your school's good name
 - always wear school uniform
 - be well behaved on buses, excursions and all special occasions
- 7 Respect school property
 - take care of all buildings and equipment
 - take care of gardens and shrubs
 - keep the playground clear of litter
 - look after your classroom.
- 8 Keep our playground safe.
 - bullying, teasing or name-calling should worry no one
 - stay within the school boundaries
 - keep clear of unsupervised areas

- walk your bike across the playground

There are 5 levels in the Behaviour Code

GREEN LEVEL

All children will start on Green Level and it is anticipated that most children will remain on this level. This level encourages and rewards students whose attitudes and actions meet school expectations.

Pupils who break rules will:

- (1) initially be given a warning by the teacher
- (2) be given time out to resolve the problem
- (3) have their name and offence recorded in the Behaviour Book if poor behaviour continues. Four entries in the book in any one-term means the pupil drops to Orange Level.
- (4) pupils are placed on Orange Level if one or more teachers are concerned about unco-operative behaviour.

NB: Behaviour of a serious nature will not be tolerated and will result in immediate placement on a lower level or suspension. Examples of such behaviour are:

- Verbal harassment and /or abuse of students or teachers
- Possession of illegal substances and weapons
- Vandalism and theft
- Assaulting a student or teacher
- Sexual harassment.

ORANGE LEVEL

Pupils placed on Orange Level

- 1 day's detention
- After one week of acceptable behaviour pupils return to Green Level.

If pupils continue to break school rules they are placed on Blue Level.

BLUE LEVEL

- Behaviour recorded
- Three days detention
- Withdrawal of privileges (eg excursion, computer time, school shows, sports visits, school representation)
- Parents informed by letter
- After one week of acceptable behaviour after completing detention pupils return to Orange Level.

Continued offences – obvious little effort by pupil to improve behaviour – pupil placed on Purple Level.

PURPLE LEVEL

- Further involvement of parents, school counsellor and pupil in an effort to resolve the problem
- Pupil withdrawn completely from the playground – detention for one week
- Unable to represent the school until they return to Orange Level.

If still no improvement in behaviour pupil is placed on Red Level.

RED LEVEL

- Suspension
- District Office involvement
- Wider counselling services involved
- School Counsellor report.

In School Suspension

Students who continue to break school rules may be placed on In School Suspension (ISS). ISS placement requires the approval of the Principal or delegate after LST recommendation. Students on ISS are not to arrive at school before 9.00am and are to report to the office on arrival. Students on ISS have recess break from 10.30 – 11.00am and lunch from 12.30 – 1.15pm. These breaks are taken under the COLA. During normal recess and lunch times, ISS students complete class work in the classroom. ISS students are excluded from any extra curricular activity. Once a satisfactory improvement in student behaviour is noted and a resolution is reached, ISS ceases. ISS is for a minimum of 5 school days and a maximum of 20 school days. Parents are notified immediately by the principal either verbally or in writing of the intention to place a child on ISS.

REWARDS

In an effort to encourage good behaviour and student responsibility pupils have the opportunity to receive:

- Class awards for good behaviour and/or excellent work
- Playground awards for responsible behaviour
- Assembly awards
- Student of the Week awards
- End of term award for all pupils who have stayed on Green level all term.
- Ulmarra News Agency Reading Award donated by the Ulmarra News Agency.

Any five of these awards entitles the pupil to a Principal's award. This promotes them to SILVER LEVEL. Five Principal's awards entitle the pupil to a special certificate and achievement of GOLD LEVEL.

As well as the above awards all pupils on Green Level in the last week of term are invited to an end of term disco.

Parents are asked to read this behaviour code carefully and to discuss it with their child/children. It is hoped that parents will support the code and co-operate with the school in an effort to maintain the high standard of behaviour at the school.

For more information about Ulmarra Public School please visit our website at,

www.ulmarra-p.schools.nsw.edu.au